The Joint Mathematical Council of the United Kingdom

A Charitable Incorporated Organisation
Registered with the Charity Commission for England and Wales, Registered Charity Number: 1171223
Registered Office: De Morgan House, 57-58 Russell Square, London, WC1B 4HS

Expenses Claim

1 Your details

your name	
your email address	

Please tick here for payment by BACS. *(please give details below)*		Please tick here for payment by cheque. *(please give details below)*	
account name		payee's name	
account number		payee's address *(please include payee's postcode)*	
sort code			

2 The activity for which expenses are being claimed

name of the activity	
date of the activity	
other information	

3 The expenses being claimed *(Please provide original or clear scanned copies of receipts.)*

date	description	cost
	TOTAL £	

4 Declaration

In incurring these expenses I have exercised reasonable economy and these expenses have either been incurred exclusively on JMC business or they represent a fair apportionment of expenses where other business has been undertaken alongside JMC business.

signed	date	FOR TREASURER'S USE

Please send completed expenses claims to treasurer@jmc.org.uk (see JMC website for postal address).